

# Accceptable Use Policy (AUP)

#### 1. <u>Purpose</u>

We are pleased to provide network services for:

- Student access to educational resources, to present information, and to work collaboratively with peers and experts internationally.
- Faculty, staff, and administration access to professional development and research opportunities, educational standards and practiced, collaborative opportunities, and successful teaching methods.

## 2. <u>AUP</u>

These services are provided as a privilege to the user and this Acceptable User Policy provides an opportunity to educate the user on the school's expectations and the responsibilities of the user.

## 3. <u>User Responsibilities - Do's and Don'ts</u>

Parents: Please review this section and section 5, Personal Safety, with your child. It is very important that all students understand these rules.

- Do use the network in accordance with the school's code of conduct.
- Do cite the sources of information properly.
- Do use the network only for legal activity.
- Do be courteous and respectful in your messages to others.
- Do use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
- Do not degrade or disrupt equipment or system performance.
- Do not change the data or trespass in the account of another use.

## 4. <u>Personal Safety</u>

- Report to a teacher or other adult any unsolicited email, security problems, or information that makes you uncomfortable.
- Students: Do not reveal your home address or phone numbers, or those of other students or teachers. Use school addresses and phone numbers only.
- Do know that electronic mail (e-mail) is not guaranteed to be private.

#### 5. <u>Inappropriate Use</u>

The network account holder is held responsible for their actions and activity within their account. Unacceptable uses of the network will result in the suspension or revoking of these privileges.